



MERIDAN STATE COLLEGE P & C ASSOCIATION

MEETING MINUTES: 5PM, TUESDAY 19 JULY



Start of meeting:	5pm		
Members in attendance:	Allison Bye, Joanna Kobos, Kathleen Edwards, Vicky Gilks-Cox, Clara Marshall, Fleur Parker, Anneline Van Staden		
Apologies	Mark Seijbel, Kerri Jones, Shannan Gniel, Jarrod Bleijie, Sue Esposito		
Confirmation of minutes from previous meeting	Moved: Vicky Second: Clara		
Matters arising from minutes	Matters arising are all within tonight's Agenda. Discussed the process with the uniform update, amendments.		
	Moved by: Vicky	Second by: Fleur	Carried by:
Correspondence	<ol style="list-style-type: none"> 1. Correspondence from the school locker Desley Fitzgerald regarding current uniforms, sales and proposed changes 2. Parent email: girl's winter uniform, options ? 3. Email from Lance Halls Disco – DJ – I had a great night working with your school.! I'd love to do it again in the future. 4. Email from J Judd – link to an 80's theme murder mystery game, still valid, declined prize for the last year's MEGA raffle 5. Invoice for \$5000 representing P&C donation to Awards week, Term 4. 		
	Moved by: Jo	Second by: Vicky	Carried by:
Reports: College Director's Report	<p>Semester 1 Wrap-up: Report Cards distributed P-12: P-10: 86.6% A-C English (up 1% on last year), 85.2% A-C Mathematics (up 1% on last year), 86.7% A-C Science (up 2.1% on last year). Staffing continues to be challenging – illness, leave, replacement staff. Student Attendance sitting at 86.8% - <85%</p> <p>Term 3 HR Update New Guidance Officers have commenced work: Jo Minto – Primary Leonie Trend – Secondary</p> <p>Primary Chaplaincy position remains vacant (If you know anyone in our school community that might be interested as well meeting the requirements under the guidelines for the position (Local Church endorsement, Cert 4 in youthwork or equivalent or above, Paid blue card), please send contact details to Mark - mseij1@eq.edu.au and we arrange YourDream to contact them.</p> <p>New Community Education Counsellor – Jodi Davis will commence in weeks to come. Kerri Jones will be on leave weeks 1&2 Natasha Wicks will be acting Head of School - Secondary. Brandie Clucas will go on leave week 2-7 – as represents Australia on the World Gridiron Championships in Finland. Deb Ernst will be acting Senior School DP, then Year 7 DP for weeks 1-7. Jess Kahl will be acting HOD Senior (Year 10) for weeks 1-7. Jason Caruso (DP HR) is on leave weeks 1-4, Anthony Grimbergen will be acting in this role for this time.</p> <p>Congratulations to Lizette Stevenson who has been appointed as acting HOD Student Support behind Tim Robinson. Congratulations to Dee Koops who has been appointed as International Program Homestay Coordinator - to support Fleur with our International Students. Thank you to Alison Grinstead who will continue as HOSSES Primary for week 1-6, behind Mandy Burns. Welcome back to staff returning from a range of "leaves": Molly Gleeson, Bruno Sanker, Stuart Thorpe, Josie Elliott (HR AO).</p> <p>Dance Excellence:</p>		

	<p>A huge weekend of dance for our Dance Academy. 2 days over 28 hours of teams, solos, audition and aerobics sections! Amazing results with 15 teams qualifying for National Finals as well as 12 aerobics items 7 auditionees and 19 solos and duos. That is a record for us.</p>		
	Moved by: Alison	Second by: Fleur	Carried by:
Reports: Presidents Report	<p>Recruitment – the interviewing process is in progress for the tuckshop manager and assistants. Café assistants employed – Tanya W and Rebecca C have been employed. Tuckshop manager – 7 applicants, 3 interviewed Everyone on the team has really stepped up whilst we do not have a regular team. Special thanks to Donna. New equipment required approx. \$7000 (dishwasher 15 amp / sandwich press * 2, hobs, knives) We will be also trialling a new coffee, Tim Adams. Will seek feedback from customers. Successful disco. Planning, extra stalls/ stock. Getting the year 11s involved in the second disco of the year. Creating a culture. Proposal to change meetings from 5pm to 6pm.</p>		
	Moved by: Vicky	Second by: Kathleen	Carried by:
Reports: Treasurer's Report	<p>Invoice received \$5000 re awards and formal week. Conover Account – \$241.31 Operational Account - \$72,335.74</p>		
	Moved by: Fleur	Second by: Clara	Carried by:
Reports: Café Report	<p>See as Presidents Report.</p>		
	Moved by: Vicky	Second by:	Carried by:
General Business: Jarrod Report	<p>Petition re crossing.</p>		
	Moved by: Vicky	Second by: Jo	Carried by:
General Business: Disco overview & feedback	<p>Successful, parents and student happy , few suggestions with regards to food being available for parents to purchase. Year 12s help greatly appreciated, will definitely continue involving seniors in primary events . Suggestions also to offer gluten free and vegetarian options. Other suggestions: Finish half an hour earlier upper primary (1 hour instead of 1H30min). DJ playing games great but NO to running games.</p>		
	Moved by: Jo	Second by: Fleur	Carried by:
General Business: Father's Day stall prep	<p>Stock ordered. Old stock has been counted. Ali to create class roster. Posters and Facebook ready to go. To do: Counting new stock before paying of invoices. Arrange a time to meet. Volunteers needed.</p>		
	Moved by: Jo	Second by: Clara	Carried by:
General Business: Salary/ wage new manager	<p>Negotiations of wage for tuckshop management.</p>		
	Moved by: Vicky	Second by:	Carried by:
General Business: Debit card	<p>Request that Melissa, Vicky and the new tuckshop manager have access to the debit card.</p>		
	Moved by: Vicky	Second by: Clara	Carried by:
General Business: Tuckshop equipment	<p>Sandwich press x 2, \$1800 x 2. Blenders – noise, wear and tear, \$7500 x 2, \$4500 x 2. Items must be a commercial grade. Induction hobs x 2, \$1000. Knives, not fit for purpose, \$400. House, buy one get one free. TOTAL - \$7700</p>		
	Moved by: Vicky	Second by: Clara	Carried by:
General Business: Creative Collective Event	<p>P&C Fundraising – Sale of Popcorn / drinks. Pia to email Kerri again re alcoholic bar.</p>		
	Moved by: Clara	Second by: Fleur	Carried by:
General Business:	<p>Grant was not accepted.</p>		

Grant application update	<p>\$60,000 needed to improve Year 4, 5, 6 playgrounds. Operation budget, \$34000. Discussion of where we are able to place funds raised by the P and C.</p>		
	Moved by: Vicky	Second by: Clara	Carried by:
<p>General Business: Uniform Update</p>	<p>Year 6 shirts : Year 6 shirts will be permanently available from the School Locker as of the end of this year. This will resolve the issues with ordering/delivery delays, new students, sizing problems. Designs suggested:</p>		
			
	Design 1 : preferred / P&C meeting 19/7	Design 2 : not approved / P&C meeting 19/7	
	Moved by: Jo	Second by: Clara	Carried by: Vicky
Close meeting 7pm	<p>Next Meeting 16/8 Uniform Policy Proposals – discussion postponed from 19/7 to 16/8 due to Kerri's absence 2023 SRS & subject fees to be discussed.</p>		