

Role Description for School Crossing Supervisor

Location	Meridan State College Parklands Boulevard Meridan Plains	Closing date	3.00pm Monday 5/8/22	Vacancy ref	
Classification	002 (1)	Salary/Wage	\$32.70 per hour	Contact	Kathleen Edwards Business Manager
Basis of employment	Casual	Total remuneration	dependant on hours worked	Telephone	5490 2666

To submit your application, see sections "Your application" and "How to apply"

Special Conditions:

- If you are successful in your application for this position you can only commence employment if you have a current Paid Working with Children Blue Card or your Blue Card is in the process of being renewed (paid for by Meridan State College).
- Commencement in this position is dependent on you passing a health assessment by a Government Medical Officer or other duly qualified medical practitioner (paid for by Meridan State College).
- This position is employed by Meridan State College.
- The Crossing Supervisor will supervise the school crossing located in the Sunshine Coast Council car park adjacent to Meridan State College primary school.
- You will be required to work on a rostered one week on/one week off basis and be available for relief opportunities on your rostered days off.
- School Crossing Supervisors will be trained, authorised and inducted by the Department of Transport and Main Roads.
- School Crossing Supervisors will be supplied with standard personal protective equipment (PPE), in accordance with the Workplace Health and Safety Act 1995 (WH&S) and various Australian Standards.
- Applications will remain current for 12 months

Under Section 122F of the Transport *Operations (Road Use Management) Act 1995* an applicant for, or a person occupying a School Crossing Supervisor position must give written notice

- for a charge laid or an offence of which the applicant is convicted before the application is made – with the application; or
 - for a charge laid or an offence of which the applicant is convicted after the application is made but before the application is decided – as soon as practicable after the charge is laid or applicant is convicted; or
 - for a charge laid or an offence of which the crossing supervisor is convicted after becoming a crossing supervisor – as soon as practicable after the charge is laid or the crossing supervisor is convicted.
- The minimum age for employment as a School Crossing Supervisor is 18 years of age.

We are seeking a high performing and innovative School Crossing Supervisor.

Your opportunity

In the role of School Crossing Supervisor you will assist pedestrians to cross the road safely and direct vehicles within the crossing environment to ensure the safe operation of approved school crossings.

Accountabilities include:

- Working within Workplace Health and Safety Parameters
- Be honest, punctual and reliable
- Accept responsibility for self and others under their care

Is this role for you?

The information in this section outlines the basis of assessment of your suitability for the organisation and the role.

You will have the skills, ability and willingness to:

- Deal with people of all ages in a positive, fair and non-confrontational way and resolve conflicts effectively
- Make clear, logical decisions and solve problems in a dynamic environment
- Display a positive and responsible attitude towards your work including a willingness to work independently as well as part of a team
- Acquire and implement new knowledge and skills
- Communicate and provide advice in a polite and professional manner

Your key responsibilities

This role reports to the Business Manager. You will:

- Assist children to safely cross roads
- Monitor and report serious incidents at school crossings
- Provide advice to pedestrians on safety rules pertaining to school crossings
- Carry out duties within the parameters of workplace health and safety requirements

Your application

Please provide the following information to the panel to assess your suitability:

Having considered the points listed under the heading 'Is this Role for You' please provide the following information for the panel to assess your suitability:

1. A relevant, comprehensive and current resume outlining your work experience and achievements; and
2. A statement, no longer than one A4 page, as to why you think you would be a successful School Crossing Supervisor.
3. Complete the School Crossing Supervisor Employment Application.

How to apply

Please email your application, resume and statement by 3.00pm Monday, 5 September 2022, to:

Kathleen Edwards, Business Manager, Meridan State College

Email: kedwa87@eq.edu.au