



MINUTES - Zoom Meeting

Tuesday 5th May 2020

Start of meeting:	6pm via Zoom		
Members in attendance:	Vicky Gilkes-Cox, Renice Tumanuvao, Jacqueline Judd, Sharn Spencer, Shannan Gneil, Natasha Wicks, Clara Marshall, Cecillia Esterhuizen, Kerri Jones, Kerri Natoli, Sue Esposito, Bridget Robson, Jarrod Beileije, Angela Bull, Jennifer Aleo		
Apologies	Alison Bye, Jason Caruso		
Confirmation of minutes from previous meeting	Vicky to email after the meeting.		
Matters arising from minutes	Most matters arising from the last meeting are all in tonight's agenda. Cyber and mobile phone safety been postponed to the June meeting.		
	Moved by: Vicky Gilkes-Cox	Second by: Kerri Natoli	Carried by: Bridget Robson
Correspondence	Emails from Smart Gift re Mothers day orders. Emails regarding Job Keeper program for our Cafe.		
	Moved by: Jacs	Second by: Renice Tumanuvao	Carried by: Sharn Spencer
Reports: College Director's Report	Report to be attached Students to start returning to school next week 11th May - Prep, Year 1, Year 11 and Year 12. There will be measures to reduce parent access to site. Report cards will still be happening this term - they will be modified to show at home learning. Junior school reports will be changing slightly to resemble senior report cards. 2021 scholarships - we have had successful students Senior report cards - year 11 and 12 get a senior report not semester, Year 1 unit 1 report will be held until unit 2 is complete. QCAA reports back 11th May students will access report Sue Esposito added - A plan for early return to school Roadworks is being worked on to ease congestion due to road closures		
	Moved by: Kerri Jones	Second by: Renice Tumanuvao	Carried by: Sharn Spencer

Reports: Presidents Report	Report to be attached		
	Moved by: Vicky	Second by: Kerrie Natoli	Carried by: Natasha Wicks
Reports: Treasurer's Report	<p>The financial reports have been collated for February, March and April for approval and acceptance.</p> <p>These include:</p> <ul style="list-style-type: none"> • Cash disbursements and profit and loss reports for the Executive & Tuckshop accounts February, March and April 2020. • Summary Reconciliation for February, March and April 2020. The bank statements are witnessed and verified by Kerry and myself. <p>Current bank account balances are Convenor account-\$200.61 General account- \$55473.34</p>		
	Moved by: Renice	Second by: Jacqueline Judd	Carried by: Sharn Spencer
Reports: Café Report	<p>No report due to Covid-19 shutdown. The whole Tuckshop team is ready and eager to get back to work. Kristin and Vicky to zoom meet with Kerrie and Kerri to discuss reopening.</p>		
	Moved by: Kristin/Vicky	Second by: Bridget Robson	Carried by: Renice Tumanuvao
General Business: Jarrod Bleijie	<p>A big thank you to everyone for working hard to look after all the cafe employees. Still no official reply from the state treasurer, as soon as it comes through, it will be forwarded through. Another issue CCTV security confirmed and fencing to be officially confirmed. We will be keeping an eye on the Government commitment to install air con as after a global crisis they will look for easy savings and the school aircon program is one of those</p>		
	Moved by: Jarrod	Second by: Jacqueline Judd	Carried by: Renice Tumanuvao
General Business: Accountant	<p>We have obtained the services of Merideth Mathews Accounting to secure Job Keepers. At a cost of \$220 it is worth the money so that no mistakes are made or fines issued due to misinformation. Due to the size of the cafe business, we will continue to use them on a monthly basis to maintain account integrity and to continue with the Jobkeeper process.</p>		
	Moved by: Vicky	Second by: Sharn Spencer	Carried by: Natasha Wicks
General Business: Parking and Traffic control around the college	<p>Survey results have been collated and are ready for review. Peter Cox and the president of the Bus Services will be present for the next meeting after reviewing report. Notable statistic is 40% of people have parked in a non designated carpark. 70% of surveys presented revealed a worry of road safety</p>		

	<p>Students walking to school - 20% concerned The new crossings that are due to come in are at the top of a hill where drivers are regularly seen speeding up to get through the lights are a possible problem area. Vicky would like to see some signage earlier down the hill to alert drivers of the crossing changes.</p> <p>Jarrold asked - How do you see the current road changes being positive? Parking is inadequate no matter how you look at it. The double lanes out the front of school may even not be all that positive as it turns back to 1 lane by the nightowl. No current spaces of land even available to try and create more parking. Parking is the biggest problem.</p> <p>Jen Aleo - brought up the Stop Drop and Go - It is inefficient and not used effectively. Teachers do a good job at holding up traffic on the crossing to allow cars through, but really do they need that job with all the other jobs on their plates? People park as soon as there is a spot rather than using the whole available space which adds to banked up traffic and aggressiveness from drivers. The crossing in the middle seems to divide to area. Addressing how the junior carpark is setup may be a possible starting point?</p> <p>We will be addressing all these concerns at the next meeting.</p>			
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<p>General Business: Diversity and Inclusion in School</p>	<p>Addressing Peters concerns about diversity and inclusion. In state schools we are guided by an inclusive policy and anti discrimination act.</p> <ul style="list-style-type: none"> • Every student Succeeding Policy - This includes ALL students. Disabilities, LGBTQIT identification, Refugees, indigenous and Torres Strait Islanders • Regardless of culture and diversity school is a safe place and we cater to All. • Age appropriate behaviour <p>There is no specific curriculum in Junior school Primary education includes - gender stereotypes</p> <p>Senior Education - Education department requires the teaching of respectful relationships and E-safety in year 11 PTS classes - 5 weeks long delivered by the school wellness team.</p> <p>Kerri to send a copy of Policy and legislations to accompany the minutes for clarity on these points.</p>			
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<p>General Business: Update on Security and Fence</p>	<p>The school has been scoped and mapped out. The amount of thought been taken into account has been amazing. Entire perimeter will be the same height. There will be 2 access points, gates will be locked throughout the day, parents will have to buzz through on a video monitor to client services to gain access</p>			

	<p>to the school grounds. The fencing also prevent students leaving when they are not supposed to be. The back fence near the retirement village will remain as is - a return will be put in place so people can't climb over. This will increase security when we are not on campus and ensure the safety of our kids during school hours. Hoping to be approved this financial year Our current Security guard will be retained until at least 31st May. If fence has not been approved Kerri will be applying for continued employment of the security guard.</p>		
	<p>Moved by: Kerri and Vicky</p>	<p>Second by: Natasha Wicks</p>	<p>Carried by: Renice Tumanuvao</p>
<p>General Business: Sausage Sizzle - Bunnings and Election BBQ (unless covered in Presidents Reports)</p>	<p>Election BBQ did not go ahead due to Covid-19. We were approved and given a date for a Bunnings BBQ in June. However all Bunnings BBQ's are currently cancelled. All paperwork has been handed in so once they start running again we hope to be reissued a slot and do the required BBQ Induction training.</p>		
	<p>Moved by: Vicky Gilkes-Cox</p>	<p>Second by: Cecillia Esterhuizen</p>	<p>Carried by: Sharn Spencer</p>
<p>Questions added:</p>	<p>Sharn asked for more clarification on the return to school process. Restricted parent access and the anxiety of returning children especially prep and year 1 to school</p>		
<p>Close meeting and confirmation of next meeting date</p>	<p>Next meeting to be confirmed and held 9th June 2020 Meeting format will be either full Zoom again or majority of us on School grounds as usual with Vicky being on screen</p>		