

MINUTES Zoom Meeting

Tuesday 9th June 2020



Start of meeting:	6pm		
Members in attendance:	Jacqueline Judd, Vicky Gilkes-Cox, Renice Tumanuvao, Sharn Spencer, Kerri Jones, Angela Bull, Sue Esposito, Stephen Reid, Bridget Robson, Kerrie Natoli, Shannan Gneil, Denise Houghton, Sarah Powell, Peter Knowles, Peter Cox, Mark Seijbel, Jarrod Bleijie		
New Members	Clara Marshall, Jason Caruso, Adrien Cerda		
Apologies	Jennifer Aleo		
Confirmation of minutes from previous meeting	Confirm all in attendance has received and read previous minutes		
	Moved by: Jacs Judd	Second by: Bridget	Carried by: Sarah
Matters arising from minutes	Matters from the previous meeting are covered during tonight's Agenda		
	Moved by: Vicky	Second by: Bridget	Carried by: Sharn
Correspondence	<ul style="list-style-type: none"> - Fundraising companies, - Applications and Resumes for Cafe position - P&C Qld - A formal letter from Jarrod Bleijie and Education Minister Grace Grace confirming the security presence at the school and the installation of CCTV cameras. 		
	Moved by: Jacs	Second by: Bridget	Carried by: Sarah
Reports: College Director's Report Including: Return to School/Covid Update	<p>Report Attached</p> <p>Sue has been manning Stop Drop and Go. Getting great feedback and looking to continue supervising Stop Drop and Go for future. Report assessments will be on English, Maths, Science and HASS</p> <p>Sue Esposito - Morning Stop Drop and GO going great. Sue has been doing research to make afternoons runs smoother , If we continue to man the Stop Drop and Go we would like some good quality walkie Talkies, signage and markings from council as it is a council carpark. More information to come as plan develops.</p> <p>Stephen Reid - IT department - Feedback on price rise of laptop hire. We did increase and all 160 laptops have been allocated pretty much before lockdown. The popularity of the program is incentive to increase numbers of devices in future.</p> <p>Teachers have been working hard building there IT skills and work from home programs. It's being embraced by the teachers. doing work in strategic planning will report back to future meeting.</p> <p>Tonight's main agenda for stephen he would like feedback about online learning from the P&C community about their experiences with online learning</p> <p>Vicky added she is using online learning as a teacher and a parent of 2 high school girls - it was great for them to self navigate and develop extra tech skills.</p> <p>If anyone else has any feedback please email Stephen directly at: Sreid111@eq.edu.au</p>		

	Moved by: Kerri	Second by: Sarah	Carried by: Sue
Reports: Presidents Report	Report attached		
	Moved by: Vicky	Second by: Sarah	Carried by: Mark
Reports: Treasurer's Report	<p>Treasurer's report May 2020</p> <p>The financial reports have been collated for May 2020 for approval and acceptance.</p> <p>These include:</p> <ul style="list-style-type: none"> • Cash disbursements and profit and loss reports for the Executive & Tuckshop accounts May 2020. • Summary Reconciliation for May 2020.. The bank statements are witnessed and verified by Kerry and myself. <p>Current bank account balances are Convenor account-\$565.28 General account- \$63192.87</p> <p>As you can see from our last meeting our bank balance is looking a lot healthier thanks to the re-opening of the tuckshop and the hard work the staff had done to get it up and running with the new processes.</p> <p>A big thanks to all the staff in the tuckshop and to the teachers and students for supporting the school tuckshop. Financial reports sighted and signed Shannan will email P&C the College Financial report tomorrow in compliance with auditing procedure..</p>		
	Moved by: Renice	Second by: Bridget	Carried by: Clara
Reports: Café Report	<p>Kristen's report to be attached</p> <p>Vicky also reported a new casual kitchen staff member has been added to the Cafe team Lee Rosetta. She has fitted in well and has good experience in tuckshops and other school P & C teams</p>		
	Moved by: Vicky	Second by: Sarah	Carried by: Bridget
General Business: Jarrod Bleijie - new and updates for our local area (permanent item on agenda)	<p>Well done Kerri and team for successful transition back to school. It is a little concerning that we still have the Issue of kids still not being able to access school. Parliament meets next week, with further easing of Covid-19 restrictions being discussed, hopefully enabling those kids who have not yet returned due to health and Covid-19 to be able to return.</p> <p>Happy to contribute to the Traffic agenda item when the time comes.</p>		
	Moved by: Jarrod Bleijie	Second by:	Carried by:
General Business: Cyber safety update	<p>All information is in 2 key documents on the website Search mobile phones, electronic devices.Watches and Laptop Responsible Behaviour Plan for Students Trying to imbed more Cyber Safety into the school curriculum and by 2021 they will hopefully be imbedded and not extra add ons. - Most Cyber safety issues we have dealt with has been Bullying</p>		

	Peter K - Will have a read through the 2 documents and bring up any concerns during the next meeting.		
	Moved by: Mark	Second by: Peter	Carried by: Jacs
General Business: Mobile phone use in school	<p>Meridan State College Secondary Student Guidelines is the one stop shop for Policies and Procedures of phone use during school hours. We do have the right to remove a phone from a student. We tried to ban phones in Junior Secondary but it became costly for HR policing policy and was not overly effective. Ban was lifted - mixed feelings from parents, who believe they should be able to contact students and the student be able to contact them. Teachers actually happy for kids Not to have phones Students know if caught with phones they will be placed in a pocket system which is in classrooms but not really being used</p>		
	Moved by: Mark/Kerri	Second by: Peter K	Carried by: Jacs
General Business: Wellbeing Framework	<p>Philosophy we walk and talk the same as the kids School Opinion Surveys, Absences, Disciplinary Absences Department of Education Framework has been used as a basis and adjusted accordingly to suit Meridan 5 Dimensions - How students and teachers wellbeing is being supported Drugs and Alcohol specifically taught in year 11 Wellbeing program for year 7 Developing good relationships Mental Health Check in Primary -- Social and Emotional learning being taught and going well. Helping to bring out the best of students and teachers. Any input on the Wellbeing Framework please email Jason at Email: jcaru1@eq.edu.au Sharn - How do you flag in primary when students needs help? A lot of kids are struggling and they don't seem to be getting better or assistance. Metal health check ins. SUE - teacher is 1st point of call Chaplin, student engagement teachers roaming the school. Student wellbeing team. We are all watching the kids as they enter school in the morning, in the play ground. Sue has asked if there is anyone in particular that is in need of assistance that feels they have been missed please tell them to directly contact Sue. We try to deal with arising matters in a quiet respectful matter, we are always available and just a phone call away. In Secondary kids did circle time - a discussion about any concerns. expectation norming Orientation process for year 7 and year 9 - worked really well this year and helped with all adjustments Mark - it's been 2 weeks the absences are starting to provide extra data. kids that are consecutively absent are being flagged to follow up on.</p>		
	Moved by: Jason	Second by: Sharn	Carried by: Adrian
General Business: Fundraising in Term 3	<p>There won't really be anything for at least the first 5 weeks. We will review at week 5. As an Exec team we have decided to cancel the proposed colour run. The Covid-19 and economics have us not wanting to ask struggling families to support when it may be beyond their means at present.</p>		

	Moved by: Vicky	Second by: Peter	Carried by: Bridget
General Business: Water3 Update	<p>Water 3 provide stations. purchase a new bottle or fill and existing bottle.</p> <p>We had 2 machines - 1 in the cafe and 1 in senior area.</p> <p>The 1 in senior area had been vandalised - we terminated contract 2 months early with no penalty. Arrangements were made to collect the senior machine. Both Kristen and Vicky were unavailable on the day the senior unit was to be collected and the company didn't just take the 1 machine they took both machines.</p> <p>We don't pay them to have the machines on campus, they pay us \$3000 per unit on site per year.</p> <p>We are chasing our money. They said we have to Invoice them, they don't just pay us. Due to staff being stood down they requested we held off invoicing. Vicky is on the fourth rep and now contacting head office to seek a result.</p> <p>We have been in touch with Auditor and Accountant for advise as the invoices are back dated. Fingers crossed we get our money</p> <p>We believe Staff have purchased more bottles than students. Have sold between 15 and 20 of our bottle stock. There is No sale report from Machine so we don't know how many bottles would have been purchased directly from Water 3.</p> <p>We will continue to chase this up and report on status at next meeting.</p>		
General Business: Traffic & Parking Issues around school	Moved by: Vicky	Second by: Peter	Carried by: Kerri
<p>Survey shows - We have parents struggling to find a safe park. Parents making risky choices.</p> <p>Peter Cox - Update on constructions and feedback on concerns. Thanks for allowing me to join. found survey results interesting particularly the 3rd question how do your children get to school? - figures seem to add up to 150% which is hard to understand - why is it that the school radius has most students within 4km radius so 83% being reliant on a car is baffling.</p> <p>Our travel smart team don't see how adding carparks will help, as it just promotes more parents driving their kids to school instead of encouraging kids to ride or walk.</p> <p>Location of school on a single road network is challenging approx 2800 students - any road network is going to fail, parking is going to fail.</p> <p>What has made the positive change to Stop and Go?? Sue said previously parents would stop at the very 1st corner near the classrooms. We shut the gates and only have 1 access point, so parents all head to one end. The 2nd key point pushing that there is a 2 minute drop limit, encouraging kids to get themselves and bag out of the car, parent not exiting car.</p> <p>Camp Australia locks there access gate at 8am to help assist this. Afternoon help has been a change of school finish for preps, year 1 and siblings - but this is not sustainable.</p> <p>The plan will be very labour intensive - trying to formulate plan for term 3 when we go back to full days.</p> <p>Promote to parents - car pooling, Encouraging P platers to park elsewhere</p> <p>Peter K asking about the possibility of a 3rd lane?</p>			

	<p>Peter Cox looking at establishing a supervised crossing, it would need to be approx 30 meters from roundabout and traffic lights. It's too complicated to add a third lane.</p> <p>Vicky - is there a way to campaign and promote to parents to not use there car?</p> <p>Peter has had a few chats with Alison Bye regarding Ride School. A software program which has a sensor placed on bike to notify parent that their child has arrived at school. Peter has pushed for Meridan to be one of those schools, but 2020 has not been greatest start up due to Covid etc</p> <p>Pilot program showed 150% increase in kids riding to school. Parents get the peace of mind that their kid made it to school.</p> <p>Sue stated we have everything ready and Covid-19 impacted the roll out. We are waiting for the green light from Council to Implement it. Sue currently working with year 5 teachers on how to use the Stop Drop Go properly promotion. Once that first phase is successful we will promote ride to school.</p> <p>Previous meeting question - The new 7/11 corner crossing needs some extra signage about a changing road situation. Drivers seems to speed up to beat the lights, putting pedestrians/cyclists at risk.</p> <p>Table this to be discussed at a future meeting</p>			
	<table border="1"> <tr> <td data-bbox="609 931 901 994">Moved by: Vicky/Kerri/Peter</td> <td data-bbox="901 931 1193 994">Second by: Renice</td> <td data-bbox="1193 931 1493 994">Carried by: Sharn</td> </tr> </table>	Moved by: Vicky/Kerri/Peter	Second by: Renice	Carried by: Sharn
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<p>General Business:</p>	<p>Angela - Has 3 children her son has Autism so she has special pass to access boom gate car park.</p> <p>3 problems - people are parking along the road half in the shoulder and half on road, hard to see when trying to exit, parents blocking bike lanes.</p> <p>Have contacted multiple resources - Jarrod Bleijie, Peter Cox, Police, Parking attendants but there has been Absolutely no changes. Has been informed there is nothing more that can be done. Copping regular abuse, having to ask people to move from blocking the exit. Not feeling supported by the school, feeling upset over the amount of abuse.</p> <p>Have emailed school requesting an email be sent to parents informing them to not park.</p> <p>More of an issue in the afternoon, as people all park and wait for students to come out. Mornings not so bad as parents generally stop and go.</p> <p>Jarrold clarifying - there is a yellow line right along both sides, so they are parking illegally. When we do report these particular issues to the police they do have the problem that they do need to actually catch the people, so by the time they arrive the alleged car has usually moved on.</p> <p>Kerri - has been advised by QPS to take photos and send it through the police link.</p> <p>Peter Cox - No excuses but certain departments are in charge of a range of tasks and Covid has increased the amount of dog attacks, so sometimes resources have to be more focussed elsewhere.</p> <p>Kerri to make a Facebook post and email regarding smart driving and parking. Yellow lines means No parking</p> <p>Jarrold queried Yellow parking lines are Council monitored? Peter Cox believes QPS are the monitors.</p> <p>Peter K asked about putting 40km hour signs on side roads</p>			

	<p>We have the 40km flashing light system in place. Will have to put request into council to implement 40km zones on side streets.</p> <p>Angela feels enough is enough and it's time for fines. They have a drivers license so they should know the laws Sharn suggests we have an official/teacher to stand on patrol and tell them to move on or face a fine Jarrod advises not to have a teacher do this or a community member as it will most likely escalate the situation.</p> <p>Plan - Kerri to word an email and facebook post to all school parents and citizens with some help from Peter Cox with wording and supporting documents . Notice will inform of the legalities and the repercussions of breaking said laws. Yellow line means no parking, respecting others, being kind, stopping abuse. Promote making good choices</p>		
	<p>Moved by: Vicky/Kerri/Angela</p>	<p>Second by: Jarrod</p>	<p>Carried by: Sharn</p>
<p>General Business:</p>	<p>Adrian asked about the postponement of Year 7 camp. Mark advised due to Covid-19 they have had to cancel and are looking into alternate ideas.</p>		
	<p>Moved by:</p>	<p>Second by:</p>	<p>Carried by:</p>
<p>Close meeting</p>	<p>8pm Proposed next meeting to be Tuesday 14th July 2020 - July Agenda - The school will be releasing SRC fees for 2021 which need to be approved and signed off . Advertise this for discussion at the next meeting.</p>		